

A2/75/2017/TC

Telephone no.0471-2333314

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DEPARTMENT OF MOTOR VEHICLES
OFFICE OF THE TRANSPORT COMMISSIONER

TRANS TOWER, VAZHUTHACAUD

THYCAUD P.O

THIRUVANANTHAPURAM-695014

DATED: 27/05/2017

From

The Transport Commissioner,
Thiruvananthapuram

To

The Deputy Transport Commissioners,
Thiruvananthapuram /Ernakulam /Thrissur and Kozhikkode

Sir,

Sub: - Motor Vehicles Dept – Estt: Promotion to the cadre of Senior Clerk -
Details of qualified Clerks called for - reg.

I am to request you to furnish the details of qualified Clerks (Clerks who are attained eligibility for promotion to the cadre of Senior Clerk on or within 08/05/2017) of the Offices under your jurisdiction for considering promotion to the cadre of Sr.Clerk in the proforma enclosed on or before 20/06/2017. Belated and vague details will not be entertained at any circumstances. Following points should be taken in to consideration while furnishing the details.

1. Separate sheets should be used for each office.
2. The Officials belong to SC/ST category who are eligible for temporary promotion under Rule 13 A of Part II KS& SSRs should be included in this list
3. All the columns in the proforma should be properly filled up with extreme care.
4. Details of the Offices in respect of which there are no qualified Clerks should be furnished in a separate sheet.
5. Consolidated reports alone need to be furnished. Piece meal reports will not be entertained.
6. Names of Clerks already furnished, but not yet promoted should also be included.
7. The time limit prescribed should be strictly adhered to.

Yours faithfully,

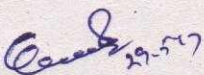
Sd/-

K. BABURAJ

SENIOR ADMINISTRATIVE OFFICER

For Transport Commissioner

Approved for issue


Senior Superintendent

