

R1/90955/TC/2019

Transport Commissionerate,
Kerala, Trans Towers,
Thiruvananthapuram
Dated -01/07/2019

From

The Transport Commissioner
Thiruvananthapuram

To

- (i) All Deputy Transport Commissioners
- (ii) All Regional Transport Officers
- (iii) All Sub Regional Transport Officers

Sir

Sub : Motor Vehicle Department- VAHAN SARATHY-Reconciliation of online payments and refund -reg.

Ref: (i) Circular no. 42/2014/Fin dated 15.05.2014
(ii) G.O(P) No.307/2015/Fin DATED 22 July 2015
(iii) Submission from Nodal Officer SSG
(iv) This office direction vide letter no. MIT5/18781/TC/2014 dated 07.07.2016

For enabling the Controlling Officers to exercise effective control over expenditure, to keep it within the budget grants and to ensure accuracy of accounts, para 72 and 74 of the Kerala Budget Manual stipulate that the figures of expenditure recorded in books should be reconciled every month during the financial year with those recorded in the books of the Accountant General and Article 9, Chapter II, Volume I of Kerala Financial Code insists that all Heads of Department should exercise a close watch with regard to the reconciliation of receipt figures as in the case of expenditure. In continuance, to this the Department has issued several directions to the Controlling Officers to ensure prompt reconciliation of Departmental figures with those recorded in the books of Accountant General. The Department has

migrated to online payment system (e-treasury) with effect from 01.04.2016. Subsequently directions were issued detailing the procedure for refund of fee paid.

The Department has implemented web-based VAHAN-4 software in all Regional Transport Offices and SUB Regional transport Offices in the State. The VAHAN software is integrated to e-treasury. Every online payment through VAHAN is transmitted to the respective heads through e-treasury software.

However minor discrepancies have been noticed during scrutiny of accounts. Hence it is reiterated that in order to avoid mistakes, omissions and misclassification the controlling officer should ensure prompt and proper reconciliation of remittance and refund issued through VAHAN software with the data available in e-treasury. The detailed procedure involved in reconciliation furnished by the Nodal Officer SSG attached as Appendix-I. This is for strict compliance.

Fancy number reservation is done online through Vahan-4 software. The applicant has to remit a fixed amount as reservation deposit. The reservation deposit varies from Rs 3000/- to Rs 100000/- as detailed in the Government Notification. If more than one applicant reserves a number, then it will be allotted through an online auction process. The reservation deposit will be refunded to the unsuccessful bidder, if he/she has participated in the bidding process. If the successful bidder does not remit the balance of auctioned sum, the reservation deposit will not be refunded to him.

Sub offices have reported difficulty in processing refund to unsuccessful bidders. In this connection it is informed that in spite of switching over to the new software ie, VAHAN-4, all remittances are

routed through e-treasury. As such the procedure for refund stipulated in the direction issued from this office vide letter no.MIT5/18781/TC/2014 dated 27.07.20016 office shall prevail.

For more clarity, detailed procedure involved in refund of fees furnished by the Nodal Officer SSG is attached as Appendix II.

Yours faithfully,

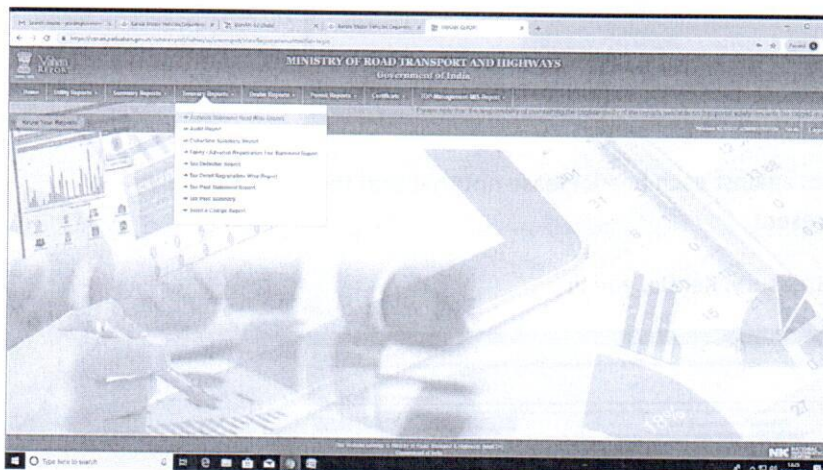


Joint Transport Commissioner &
Secretary STA
For Transport Commissioner

Reconciliation

This documents shows how to reconcile the online amounts received through vahan.

1. Go to Reports Module and login



MINISTRY OF ROAD TRANSPORT AND HIGHWAYS
Government of India

Home Utility Reports Summary Reports Treasury Reports Dealer Reports Permit Reports Certificate

Office: KARNATAKA-RTO

ACCOUNT STATEMENT REPORT

☐ Date Wise Account Statement ☐ Transaction Wise Account Statement ☒ Head Wise Account Statement

From Date: 05-Jun-2018 To: 05-Jun-2018 View Report Cancel

3. Select Head wise account statement select period

Office: KARNATAKA-RTO

ACCOUNT STATEMENT REPORT

☐ Date Wise Account Statement ☐ Transaction Wise Account Statement ☒ Head Wise Account Statement

From Date: 05-Jun-2018 To: 05-Jun-2018 View Report Cancel

S No	Account head	Amount in (Rs)
DEALER ONLINE COLLECTION		
1	(0041-00-101-99-00)	0.000
2	(0041-00-102-99-00)	2,33,745
3	(0041-00-300-99-00)	1,410
4	(0041-00-500-99-01)	800
SUB TOTAL		2,42,855
GRAND TOTAL		2,42,855

4. Note down the figures against each head. Please note that the Tax NTV and TV are shown together at present.

5. Now Go to <https://etreasury.kerala.gov.in>

e-Treasury
ePayment Gateway to Government Services

Welcome to e-Treasury Website!

Department of Treasury

Enter

Available Books

Book Login

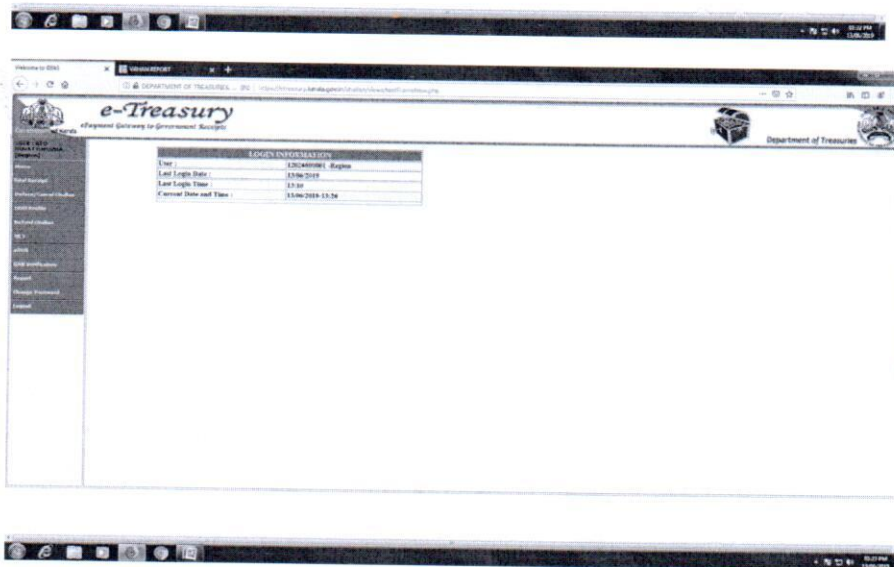
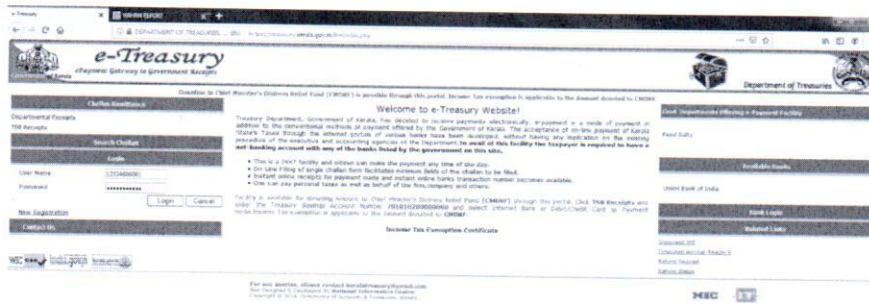
Available Books

Book Login

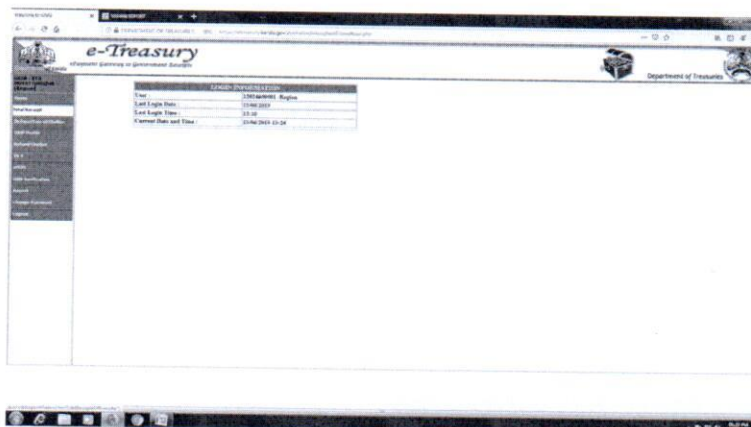
Available Books

Book Login

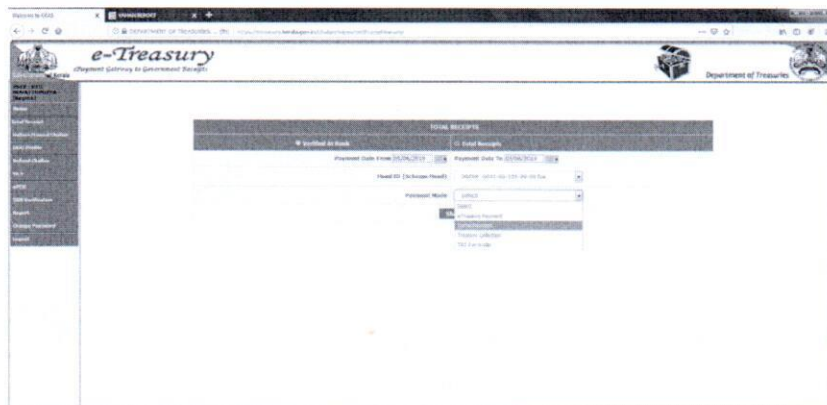
6. Give the login ID and password allotted to each office, in the login box



7. Select the total Receipts menu

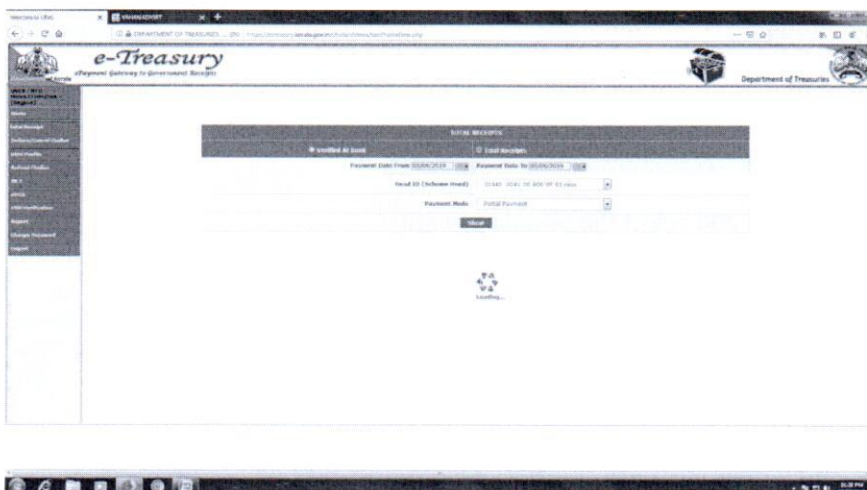


8. Select the Head of account and Select the portal payment



S.No.	Creation Date	Receipt Date	CDR	Local Reference No.	Party Name	Payment Mode	Amount
1	05/06/2018	05/06/2018	400027770000000000	400027770000000000	INDIA SMT	Direct Payment	1,000.00
2	05/06/2018	05/06/2018	400027770000000000	400027770000000000	INDIA SMT	Direct Payment	1,000.00
3	05/06/2018	05/06/2018	400027770000000000	400027770000000000	INDIA SMT	Direct Payment	1,000.00
4	05/06/2018	05/06/2018	400027770000000000	400027770000000000	INDIA SMT	Direct Payment	1,000.00
5	05/06/2018	05/06/2018	400027770000000000	400027770000000000	INDIA SMT	Direct Payment	1,000.00
6	05/06/2018	05/06/2018	400027770000000000	400027770000000000	INDIA SMT	Direct Payment	1,000.00
7	05/06/2018	05/06/2018	400027770000000000	400027770000000000	INDIA SMT	Direct Payment	1,000.00
8	05/06/2018	05/06/2018	400027770000000000	400027770000000000	INDIA SMT	Direct Payment	1,000.00
9	05/06/2018	05/06/2018	400027770000000000	400027770000000000	INDIA SMT	Direct Payment	1,000.00
10	05/06/2018	05/06/2018	400027770000000000	400027770000000000	INDIA SMT	Direct Payment	1,000.00
11	05/06/2018	05/06/2018	400027770000000000	400027770000000000	INDIA SMT	Direct Payment	1,000.00
12	05/06/2018	05/06/2018	400027770000000000	400027770000000000	INDIA SMT	Direct Payment	1,000.00
13	05/06/2018	05/06/2018	400027770000000000	400027770000000000	INDIA SMT	Direct Payment	1,000.00
14	05/06/2018	05/06/2018	400027770000000000	400027770000000000	INDIA SMT	Direct Payment	1,000.00
15	05/06/2018	05/06/2018	400027770000000000	400027770000000000	INDIA SMT	Direct Payment	1,000.00

The vahan payments can be identified by Dept Reference No or by Partyname. (Department reference number for vahan payment will not contain any alphabets or slash. Party name will be shown as Transport.)



Refund of Reservation Fee – Procedure

Web Based vahan-4 has been implemented in all the RT/SRT Offices of our state. Fancy-number reservation is fully online in the vahan-4 software. The applicant has to remit a fixed amount as reservation deposit. The reservation deposit varies from Rs3000/- to Rs100000/- as per the Government Notification.

If more than one applicant reserves a number, then it will be allotted through an online auction process. The reservation deposit will be refunded to the unsuccessful participant. If the successful bidder does not remit the balance of auctioned sum, the reservation deposit will not be refunded to him.

Procedure for refund of auction money is described hereunder.

When an applicant reserves a number, he will get an acknowledgement receipt as shown below.

<u>EARNEST MONEY DEPOSITION RECEIPT</u>			
Acknowledgement No.	: FNKL19041044148		
Transaction No	: 4601904200988276		
Receipt No.	: LK15_ 3187		
Receipt Date	: 20-04-2019, 12:35		
Applicant Name	: [REDACTED] NA		
S/O D/O W/O	: [REDACTED] NA		
Address	: [REDACTED] NA ATTUK [REDACTED] N PAR [REDACTED] 13		
Mobile No	: 8000000015		
Email Id	: [REDACTED]@gmail.com		
Address Proof	: Valid Passport	Address Proof No	: 717050
Applied For RTO	: NORTH PARUR SRT0	Status	: Successful
Emd Amount	: 10000	Vehicle Already Purchased	: YES
GRN Number	: KL00077_355201920E		
Particular		Amount	
Earnest Money Amount		10000	
GRAND TOTAL (in Rs): 10000/- (TEN THOUSAND ONLY)			
This is system generated receipt no need signature			

A GRN Number will be printed at the end of the receipt. If the GRN number is not printed in the receipt, applicant may login to the applicant's account and use the 'Reprint e-Receipt' menu to generate a copy of the receipt. Now the GRN will be available in the reprinted receipt. If any difficulty is found in reprinting the receipt, concerned RTO/JtRTO will help in this regard.

To file a refund application, open the Website of Kerala Treasury

<https://etreasury.kerala.gov.in/>

DEPARTMENT OF TREASURIES, GOVERNMENT OF KERALA (IN) <https://etresury.kerala.gov.in>

e-Treasury

ePayment Gateway to Government Receipts

Department of Treasuries

Donation to Chief Minister's Distress Relief Fund (CMDRF) is possible through this portal. Income Tax exemption is applicable to the Amount donated to CMDRF.

Challan Remittance

Departmental Receipts
TSB Receipts

Search Challan

Login

User Name

Password

[New Registration](#)

[Contact Us](#)

Welcome to e-Treasury Website!

Treasury Department, Government of Kerala, has decided to receive payments electronically. e-payment is a mode of payment in addition to the conventional methods of payment offered by the Government of Kerala. The acceptance of on-line payment of Kerala State's Taxes through the internet portals of various banks have been developed, without having any implication on the existing procedure of the executive and accounting agencies of the Department. **To avail of this facility the taxpayer is required to have a net-banking account with any of the banks listed by the government on this site.**

- This is a 24x7 facility and citizen can make the payment any time of the day.
- On-Line Filing of single challan form facilitates minimum fields of the challan to be filled.
- Instant online receipts for payment made and instant online banks transaction number becomes available.
- One can pay personal taxes as well as behalf of the firm/company and others.

Facility is available for donating Amount to Chief Minister's Distress Relief Fund (CMDRF) through this portal. Click TSB Receipts and enter the Treasury Savings account number 7010102000000000 and select Internet Bank or Debit/Credit Card as Payment mode Income Tax exemption is applicable to the Amount donated to CMDRF.

Income Tax Exemption Certificate

Govt. Departments Offering e-Payment Facility

Motor Vehicle Department (MVD)

Available Banks

Indian Overseas Bank

Bank Login

Related Links

[Download the Download Challan Reader](#)

[Refund Request](#)

[Refund Status](#)

W3C

Click on the link 'Refund Request' and fill up the GRN Number and the Amount and click on the 'Display' Button.

Refund Request - Google Chrome

DEPARTMENT OF TREASURIES, GOVERNMENT OF KERALA <https://etresury.kerala.gov.in/challan/views/fr...>

Refund Request

GRN

Amount

You will get the payment details and the application form for filing online application for refund.

Untitled - Paint

Refund Request

GRN Amount

Challan Details

Entry Date	15/03/2019		
Party Name	TRANSPORT	Address	
Challan Amount	3000(Rs)	Bank Details	T19074172149WW395.FRG

Remittance Details

Sl No	Scheme Details	Amount (Rs)			
		Total	Used	Balance	Select
1	(0041-00-101-99-00) Taxes on Vehicles, Receipts and	3000	0	3000	<input type="checkbox"/>

Disbursement Details

Refund Amount * Mobile Number *

ID Proof * ID Number *

1545 x 814px

Enter your Bank name, Account Number and IFSC code and submit the application. Take a printout and submit the printout to the RTO/Joint RTO concerned along with copy of front page of bank passbook.

The RTO/JRTO will verify the application and if eligible for refund he will approve it and forward to the Treasury Officer. Treasury officer verifies the application and approves it subject to eligibility. Then the RTO/Joint RTO will approve the bill. Then the Treasury officer will pass the bill and the amount will be credited to the account of the applicant.