

I/136067/2023

മോട്ടോർ വാഹന വകുപ്പ്, കേരളം
ട്രാൻസ്പോർട്ട് കമ്മീഷണറുടെ കാര്യാലയം
തീയതി: 11-07-2023

പ്രേഷകൻ : ട്രാൻസ്പോർട്ട് കമ്മീഷണർ
കേരളം

സ്വീകർത്താവ്: ജോയിന്റ് റീജിയണൽ ട്രാൻസ്പോർട്ട് ഓഫീസർ,
സബ് റീജിയണൽ ട്രാൻസ്പോർട്ട് ഓഫീസ്,
പെരിന്തൽമണ്ണ

സർ,

വിഷയം:- **മോട്ടോർ വാഹന വകുപ്പ്**— ‘EURO V’ emission norms ഉള്ള ‘KEY WAY SR 125’ എന്ന മോഡൽ മോട്ടോർ സൈക്കിൾ രജിസ്റ്റർ ചെയ്യുന്നത്— സംബന്ധിച്ച്.

സൂചന :- താങ്കളുടെ 17/05/2023 —ലെ കത്ത്.

സൂചനയിലേയ്ക്ക് ശ്രദ്ധ ക്ഷണിക്കുന്നു.

സൂചന പ്രകാരമുള്ള ‘KEY WAY SR 125’ മോഡൽ മോട്ടോർ സൈക്കിൾ Euro V norms-ൽ International accredited agency -യുടെ approval ഉള്ളതായി (e9*16W2013*11877*00) അറിയിച്ചിട്ടുണ്ട്. കേന്ദ്ര മോട്ടോർ വാഹന ചട്ടം, 1989 ലെ ചട്ടം, 126-ൽ 13/09/2018 ൽ വന്ന ഭേദഗതി പ്രകാരം completely knocked down unit ആയി ഇന്ത്യയിൽ രജിസ്ട്രേഷൻ അനുവദിക്കുവാൻ വ്യവസ്ഥയുണ്ട്. മാത്രമല്ല, import ചെയ്ത വാഹനങ്ങൾ ഇന്ത്യയിൽ രജിസ്റ്റർ ചെയ്യുന്നത് സംബന്ധിച്ച് MoRTH 01/05/2019-ൽ ഒരു standard operating procedure- ഉം പുറപ്പെടുവിച്ചിട്ടുണ്ട് (പകർപ്പ് ഉള്ളടക്കം ചെയ്യുന്നു.) ഇന്ത്യയിൽ ഒരു വാഹനം ഇറക്കുമതി ചെയ്യുന്ന വ്യക്തി SOP -യിൽ പറയും പ്രകാരം കേന്ദ്ര മോട്ടോർ വാഹന ചട്ടത്തിലെ ചട്ടം 126 പ്രകാരം അംഗീകാരം ലഭിച്ചിട്ടുള്ള കേന്ദ്ര സർക്കാർ ഏജൻസിയായ CIRT(Central Institute of Road Transport) - യ്ക്ക് വാഹന വിശദാംശങ്ങൾ കൈമാറേണ്ടതും CIRT-യുടെ പരിശോധനയ്ക്ക് ശേഷം വാഹൻ പോർട്ടലിലേയ്ക്ക് അപ്ലോഡ് ചെയ്യുന്നതിനായി NIC -യ്ക്ക് നിർദ്ദേശം നൽകേണ്ടതാണെന്നും പ്രതിപാദിക്കുന്നുണ്ട്. ഇറക്കുമതി ചെയ്ത വാഹനം ഇന്ത്യയിൽ രജിസ്ട്രേഷൻ അനുയോജ്യമാണോ എന്ന് പരിശോധിച്ചശേഷം മാത്രമേ CIRT വാഹന വിശദാംശങ്ങൾ വാഹൻ പോർട്ടലിൽ അപ്ലോഡ് ചെയ്യാൻ NIC-യ്ക്ക് കൈമാറുകയുള്ളൂ. ആയതുകൊണ്ടുതന്നെ വാഹൻ പോർട്ടലിൽ അപ്ലോഡ് ചെയ്തിട്ടുള്ള വാഹനങ്ങൾ രജിസ്റ്റർ ചെയ്യുന്നതിന് രജിസ്റ്ററിംഗ് അതോറിറ്റികൾ ബാധ്യസ്ഥരാണ്. എന്നാൽ ഇത്തരത്തിൽ CKD ആയോ CBU(Completely Built Unit) ആയോ ഇറക്കുമതി ചെയ്ത വാഹനങ്ങൾ കസ്റ്റംസ് ഡ്യൂട്ടി അടച്ചിട്ടുണ്ടെന്നും DGFT(Director General of Foreign Trade)-യിൽ നിന്ന് Clearance Certificate

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ലഭ്യമാക്കിയിട്ടുണ്ടെന്നും ഉറപ്പുവരുത്തേണ്ട ഉത്തരവാദിത്വം ബന്ധപ്പെട്ട രജിസ്റ്ററിംഗ് അതോറിറ്റിയ്ക്ക് ആണ്. മേൽ വാഹനങ്ങൾ imported വിഭാഗത്തിൽ ഫീസ് ഈടാക്കി രജിസ്ട്രേഷൻ അനുവദിക്കേണ്ടതും കസ്റ്റംസ് ഡ്യൂട്ടി ഉൾപ്പെടുത്തിക്കൊണ്ടുള്ള പർച്ചേസ് വാല്യു കണക്കാക്കി നികുതി ഈടാക്കേണ്ടതുമാണ്.

ഇറക്കുമതി ചെയ്യപ്പെടുന്ന 'EURO V' emission norms അനുസരിച്ചുള്ള വാഹനങ്ങൾ വാഹൻ പോർട്ടലിൽ BS VI emission norms അനുസരിച്ചാണെന്ന് CIRT Certify ചെയ്തിട്ടുണ്ടെങ്കിൽ ആയത് BS VI വിഭാഗത്തിൽ രജിസ്റ്റർ ചെയ്ത് നൽകേണ്ടതാണ്.

വിശ്വസ്തയോടെ

Signed by
Shaji Madhavan
Date: 11-07-2023 13:00:23

SHAJI MADHAVAN
SENIOR DEPUTY TRANSPORT COMMISSIONER

ട്രാൻസ്പോർട്ട് കമ്മീഷണറേറ്റ്, കേരളം, രണ്ടാം നില, ട്രാൻസ് ടവേഴ്സ്, വഴുതക്കാട്, തിരുവനന്തപുരം-14
ഫോൺ: 0471-2333337/2333317 0471-2333314 വെബ്സൈറ്റ്: www.mvd.kerala.gov.in ഇമെയിൽ: tcoffice.mvd@kerala.gov.in

പകർപ്പ്:-

- എല്ലാ ഡെപ്യൂട്ടി ട്രാൻസ്പോർട്ട് കമ്മീഷണർമാർക്കും.
- എല്ലാ റീജിയണൽ ട്രാൻസ്പോർട്ട് ഓഫീസർമാർക്കും
- എല്ലാ ജോയിന്റ് റീജിയണൽ ട്രാൻസ്പോർട്ട് ഓഫീസർമാർക്കും



No. RT-11036/82/2017-MVL

भारत सरकार

Government of India

सड़क परिवहन और राजमार्ग मंत्रालय

Ministry of Road Transport and Highways

Transport Bhawan, 1 Parliament Street, New Delhi-110001.

Dated the 1st of May, 2019

To,

The Principal Secretaries/The Secretaries, Department of Transport
The Transport Commissioners
of all the States/UT Administrations.

Subject: Standard Operating Procedure for the process of registration of vehicles imported by the Vehicle Manufacturers or through their authorized representatives in India

Sir/Madam,

The Ministry of Road Transport and Highways through an amendment in the Central Motor Vehicles Rules, 1989 (CMVR) made through GSR 870(E) dated 13th September, 2018 (Copy enclosed) has provisioned for the import of certain limited number of vehicles under various categories by the vehicle manufacturer directly or through their authorized representative for the purpose of further sale or research or by the organization / citizen for personal use, demonstration, testing, research or scientific use.

2. With the Ministry's online registration of vehicles system provided through NIC viz. VAHAN system in operation in the States, the process of registration of vehicles is being carried through an IT based system. The system is linked with the homologation system being provided by the Ministry through NIC, wherein the domestic vehicle manufacturer provides the details of each vehicle sold in the country and those details are used by the dealers selling the vehicles to the citizens. Further, the Registering Authorities also uses the same details for completing the process of Registration of Vehicles. The system is secured, with only the authenticated users having access to the system for updating.

3. With the requirement to facilitate the Vehicle Manufacturers / Importers or organisations / citizens to have the vehicles so imported as per the above said notification, be registered and further that the details of the vehicles are captured properly, a facility is being provided through VAHAN.

4. The Standard Operating Procedure for the process is hereby attached to be followed for the process of registration for such vehicles imported as per GSR 870 (E) dated 13th Sep 2018 by the Vehicle Manufacturers or through their authorized representatives in India or by the organization / citizen for personal use, demonstration, testing, research or scientific use.

5. It is also requested that the registering authorities in the State be directed to ensure that the information on customs duty payment and clearance from Directorate General of Foreign Trade (DGFT) must be checked before permitting registration.

Yours faithfully,



(Dharkat R. Luikang)

Under Secretary to the Govt. of India

Ph.No. 011-23715211

Email: dharkat@nic.in

Encl: 1. Copy of GSR 870 (E), 13th September, 2018
2. Standard Operating Procedure

Copy to:

1. Director, CIRT (Central Institute of Road Transport) for information and necessary action.
2. DDG, National Informatics Centre, Delhi
3. Directors of ARAI, ICAT, VRDE and other Testing Agencies under CMVR 1989
4. DG, Society of Indian Automobile Manufacturers, New Delhi
5. CEO, Federation of Automobile Dealers Association, Delhi

Copy to: Director General of Foreign Trade, New Delhi

Standard Operating Procedure (SOP) for the process of registration of vehicles imported by the vehicle manufacturers or through their authorised representatives in India or by the organisation / citizen for personal use, demonstration, testing, research or scientific use etc.

Introduction

The Ministry of Road of Road Transport and Highways through an amendment in the Central Motor Vehicles Rules, 1989 (CMVR) made through GSR 870 (E) dated 13th Sep 2018 has provisioned for the import of certain limited number of vehicles under various categories by the vehicle Manufacturer directly or through their authorised representative for the purpose of further sale or research, or by the organisation / citizen for personal use, demonstration, testing, research or scientific use.

With the Ministry's online registration of vehicles system provided through NIC viz. VAHAN 4 system in operation in the States, the process of registration of vehicles is being carried through an online process. The system is linked with the homologation system being provided by the Ministry through NIC, wherein the domestic vehicle manufacturer provides the details of each vehicle sold in the country and that detail is used by the dealers selling the vehicles to the citizens. Further, the Registering Authorities also uses the same details for completing the process of Registration of Vehicles. The system is secured, with only the authenticated users having access to the system for updating.

Purpose and Scope

The homologation portal under VAHAN helps in maintaining transparency, genuineness and standards in a motor vehicle.

There is now a requirement for providing facilitation to the Vehicle Manufacturers / Importers or organisations / citizens to have the vehicles so imported be registered through VAHAN and further that the details of the vehicles are captured properly in VAHAN.

Key Objectives

- To facilitate the process of registration of vehicles so imported.
- To ensure that the correctness of details entered in the VAHAN database.

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SOP for the process of registration of Imported Vehicles

- To Maintain common standard across the country amongst various stake holders.
- To ensure that only the authenticated importer is able to have the vehicles registered in India.
- To ensure that only the limited number of vehicles allowed to be imported under the rules or the policy under the category allowed are registered.

Standard Operating Procedure

The following would be the Standard Operating Procedure with the roles and responsibilities for the process:

Stages	Manufacturer / representatives / citizens	MORTH / CIRT	NIC
Stage - 1 (Homologation portal for Imported Vehicles)	The Vehicles are imported and registered through CMVR, 1989 as per GSR-870(E), dated 13 th Sept 2018	MORTH - Provisions of CMVR, 1989 are complied with.	Provide technical support to stake holders by developing the software and providing support for the homologation module for facilitating the registration of Imported vehicles.
Stage- 2 (Login Credential)	<ul style="list-style-type: none"> • The company / firm wishing to Import or already imported has to apply in the prescribed proforma as attached for obtaining a login credential for homologation to the Director, Central Institute of Road Transport (CIRT). This would be done online uploading all relevant documents or providing a 	CIRT will examine the applications with relevant documents and send an approval, digitally signed, to NIC	NIC will provide login credentials to the respective manufacturer

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SOP for the process of registration of Imported Vehicles

Stages	Manufacturer / representatives / citizens	MORTH / CIRT	NIC
	<p>request to the Director, CIRT, Pune. Intimation would be sent to CIRT as and when application is made online.</p> <ul style="list-style-type: none"> The following are mandatory- <ul style="list-style-type: none"> (i) CIN /LLPIN of the company (ii) IEC Code: This is a Computer generated number as per procedure outlined in the Handbook of procedure of DGFT mandatory for undertaking any export/import activities. (iii) Date of Incorporation of a Company [as per Companies Act 2017 & Details of registered office. <p>Note-</p> <ul style="list-style-type: none"> There would be NO requirement for an 'individual' importing to obtain a login credential. 		
Stage - 3 (TAC uploading and approving)	Manufacturer will upload the TAC (Type Approval Certificate) given by the authorised agency or accredited certifying agency and map with the master form by providing	<ul style="list-style-type: none"> The Central Institute of Road Transport, Pune (CIRT) will approve the details provided in TAC and the 	

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SOP for the process of registration of Imported Vehicles

Stages	Manufacturer / representatives / citizens	MORTH / CIRT	NIC
	all the technical parameters required.	<p>uploaded technical parameters of each model of the Motor Vehicle so uploaded by the Importer.</p> <p>• For an Individual importing the vehicle, would apply online on VAHAN under the category of 'Registration of Imported Vehicle' and upload the relevant papers. This would be passed on to CIRT to validate who would enter the vehicle parameters on the Homologation portal for the vehicle under the 'Individual Import category'.</p> <p>• An</p>	

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SOP for the process of registration of Imported Vehicles

Stages	Manufacturer / representatives / citizens	MORTH / CIRT	NIC
		application fee of Rs. 10,000/- for each model may be charged by CIRT from the Manufacturer or Individual.	
Stage - 4 (inventory details uploading)	The Manufacturer will upload inventory details in respect of their models and class of vehicles.		All the details uploaded by a manufacturer / importer are made available for registration. To ensure that specified number of vehicles of particular manufacturer in a year are registered must be validated as per the rules.

A weblink for the process would be made available in the website of the Ministry
and on VAHAN which provides the details of this procedure.



Format of application for Login Id creation for the "National Transport Portal" for uploading inventory of the Imported vehicles to be submitted by the Companies or Firms Importing vehicles into India on official letter heads

REQUESTING: <input type="checkbox"/> New Login Id Creation		<input type="checkbox"/> Modify Information
1. Name of Applicant Organisation: _____		
2. Name of Officer Applying _____		
3. Designation of Officer: _____		
4. Office Address: _____ _____		
City & PIN Code: _____		
5. Telephone No:	(O)	(Mob) _____
6. E-Mail Id: _____		
7. FAX No: _____		
8. Current/Prior Login ID (if any): _____		
9. Documents Attached : _____ _____		
<p>Note: 1. The application should be submitted by the Head office on official letter head to the Director, Central Institute of Road Transport (CIRT), Pune, Maharashtra</p> <p>2. CIRT will verify and approve the applications. Once approved, the applications will be sent to NIC for creation of User ID and Password.</p> <p>3. Only one user id/ password will be issued to an organization by NIC. The organisation may, in turn, create sub user ids and passwords, if required, for its constituents/branches etc. Prescribed terms and conditions for the acceptance of the documents are attached.</p>		
<div style="text-align: right;">Signature of the Applicant Date Seal</div>		

For CIRT / NIC use

The given information verified and login id be created on the portal
<https://vahan.parivahan.gov.in/makermode>

Application No: _____

Signature of CIRT
Official with date and seal

For CIRT / NIC use

The given information verified and login id created on the portal
<https://vahan.parivahan.gov.in/makermode>

Login Id Given: _____

Application No: _____

Signature of NIC
Official with date and seal

TERMS AND CONDITIONS

1. Users are requested to keep the given Login id and password a secret.
2. Please change your password immediately. Thereafter change the password as frequently as possible, at least once in every three months.
3. Not doing 1 & 2 above may compromise security on account of hackers. Hackers can use the same account for getting vehicle information. **NIC is neither responsible nor accountable for any type of misuse of the compromised user accounts. Detection of misuse by automated monitoring tools may result in deactivation of the account.**
4. Users are requested, to install the personal firewall software to secure their machine.
5. Users are requested to install the Antivirus software with latest pattern update periodically and OS patches in their system.
6. NIC will take all possible measures to prevent data loss, however, due to unforeseen technical issues, if the same happens, MORTH or NIC cannot be held responsible.
7. Applicant shall maintain the security and integrity of information received. **MORTH / NIC is neither responsible nor accountable for any type of misuse of the compromised user accounts.**
8. Applicant shall maintain and update current list of persons and entities authorized to access the information or to whom such information may be disclosed. This list shall be made available to MoRTH/NIC upon request.
9. Applicant shall not use, sell, retain, distribute, provide, or transfer any restricted information or portion of such information accessed except as authorized by the MORTH/NIC.
10. The NIC on behalf of MoRTH reserves the right to audit Applicant's compliance with set rules/acts.
11. The applicant understands and agrees that NIC shall not be liable for any damages arising out of or in any way connected with applicant's access or use of information.

We accept the above terms and conditions.

Signature: _____

Name: _____

Date: _____

Seal

Note: Kindly send approval letter from the concerned organization on letter head along with this application to respective Authorised Signatory. List of Authorised Signatory along with Postal Address can be found on the link available on <https://vahan.parivahan.gov.in/makermode1>