

C1/16000/TC/2013

Transport Commissionerate, Keralam
Trans Towers, Thiruvananthapuram
Dated: 22-11-2014

CIRCULAR NO.22 /2014

Sub: Motor Vehicles Department-Inspecting the new transport vehicle for
issuing certificate of fitness at the time of registration -
Direction issuing of-Reg

Ref: Circular No. 22/2013

Vide reference cited, it was directed to inspect new transport vehicles for registration and certificate of fitness simultaneously. If the vehicle is found fit for issuing certificate of fitness except for the display of registration mark, certificate of fitness shall be issued without further inspection and if not fit, certificate of fitness shall not be issued. However it has come to notice that the above referred circular is not followed by most of the offices raising silly problems. Therefore in continuation of the above circular the following directions are issued for strict compliance.

1. While inspecting the vehicle for registration, the inspecting officer shall certify on Form-20 that the vehicle is fit and certificate of fitness can be issued. If the vehicle is not fit, CFR shall be issued.
2. In the case of newly registered vehicle joint inspection is not required. The Assistant Motor Vehicles Inspector is authorized to inspect the vehicles for issuing certificate of fitness of new vehicle and issue of certificate of fitness.
3. Fee for Certificate of fitness for new vehicles shall be received in the office with the help of chassis number of the vehicle. Then vehicle shall be inspected and number shall be allotted.
4. After entering the whole data related to registration and Certificate of Registration of the vehicle gets approved, the registration clerk concerned shall edit the receipt of fee remitted for certificate of fitness using EDIT FEE OPTION and forward the file to the Assistant

Motor Vehicles Inspector concerned for issuing certificate of fitness.
After this Certificate of fitness can be issued by the Assistant Motor
Vehicles Inspector.

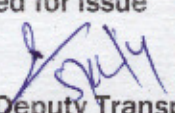
5. After entering the details of fitness certificate, the file concerned shall
be returned to the section clerk for issuing certificate of registration
including certificate of fitness and permit if necessary.
6. In the case of newly registered vehicle, permit grant proceedings is
not necessary, if there is no request for alteration in the class of
vehicle.

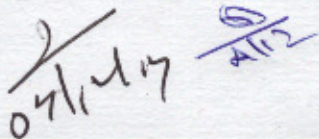
The above direction shall be followed and the circular shall be complied
strictly.

Sd/-
Transport Commissioner

To
All Deputy Transport Commissioners
All Regional Transport Officers
All Joint Regional Transport Officers

Approved for issue


Senior Deputy Transport Commissioner
(Taxation)


07/11/17