

C1/22490/TC/2014

Transport Commissionerate, Keralam
Trans Towers, Thiruvananthapuram
Dated: 09-03-2015

CIRCULAR NO.08 /15

Sub: Motor Vehicles Department-Issuing clearance certificate-Direction
issuing of-Reg

Ref: Circular No. 23/14

Several complaints are received from owners of transport vehicles as well as non transport vehicles that even after the vehicles are sold many years ago, they are receiving charge memos for speed violations and also demand notices for not paying tax. The vehicles sold through mediators and used car show rooms are sold further to unknown purchasers and R/C book of the vehicles concerned is handed over without transferring the ownership of the vehicle. When such vehicles are involved in traffic offences, accidents, criminal cases or non payment of taxes of the vehicles, the registered owner as per the R/C Book will be put into trouble. In such a scenario the department is also put to troubles. Such instances are noticed in the case of transport vehicles also. Even though clearance certificate is issued by the present Registering Authority, the transferee does not apply for transfer of ownership. As a result of that the vehicle is excluded from the Original Registering Authority but the vehicle is not included under the Present Registering Authority. In the case of non transport vehicles even if the transferee effects the transfer of ownership of the vehicle in the next Registering Authority, the vehicle is not excluded from the Original Registering Authority causing double entry in the system.

In the above circumstances, circular issued vide reference cited is hereby withdrawn and the following procedure for issuing clearance certificate for transport vehicles is prescribed so as to avoid manipulations and evasion of transfer of ownership.

1. When a vehicle is sold, the transferor/ transferee shall apply online for transfer of ownership of the vehicle in the prescribed time limit of 14 days to the office where the transferee ordinarily resides by remitting fee online. Original R/C book and original permit of the vehicle shall be surrendered by the transferor before the original Registering Authority along with the following documents:

- i. Print out of online application for transfer of ownership
- ii. Print out of the receipt for the online payment of fee
- iii. Valid insurance certificate and valid Pollution under Control Certificate.

Provided that while submitting application the superintendent/Head Clerk of the office concerned shall cross check the original insurance certificate and Pollution Under Control Certificate with the copies produced by the applicant.

iv. Attested copy of the address proof of the transferee

2. After processing the application, the Original Registering Authority shall destroy the surrendered R/C Book and cancel the permit of the vehicle. A copy of clearance certificate shall be forwarded by the Original Registering Authority to the next Registering Authority along with the copies of the transfer of ownership forms, Insurance Certificate, Pollution Under Control Certificate and copy of the attested address proof. In the clearance certificate the validity of the insurance certificate and Pollution Under Control Certificate shall be mentioned.

3. When the documents/ e-mail are received from the original Registering Authority, the receiving authority shall immediately start the process of transferring the ownership of the vehicle. The new R/C book shall be despatched to the transferee within the prescribed time period except in the case of transport vehicles which require permit.

4. In the case of transport Vehicle having permit, the transferee shall apply for permit before the Registering Authority concerned along with a self addressed stamped envelope to deliver the same by speed post.

All Regional Transport Officers and Joint Regional Transport Officers are directed to take necessary steps to give press release relating to this circular in the news papers immediately.

The above procedure shall be strictly complied.

Sd/-
Transport Commissioner

To
All Deputy Transport Commissioners
All Regional Transport Officers
All Joint Regional Transport Officers

Approved for issue

Senior Deputy Transport Commissioner
(Taxation)

