

C1/11069/TC/2013

Transport Commissionerate, Keralam
Trans Towers, Thiruvananthapuram
Dated: 13-02-2015

CIRCULAR NO. 05/2015

Sub: Motor vehicles Department-Affixing photographs in Certificate of
Registration-Reg

Ref: Circular No. 12/2013

In suppression of Circular 12/2013 dated 15-06-2013, the following
instructions are issued for strict guidance.

1. To avoid issues relating to Registration Certificate, application should contain full address of the applicant including PIN, telephone number (both land and mobile) as well as e-mail address, if available. Application without the above details shall not be accepted;
2. As proof of identity, valid Identity Cards such as Voter's Identity Card, Adhar Card or Passport copy may be accepted. If possible, these documents may be scanned and kept on file;
3. The practice of affixing a passport size photograph in the R/C is withdrawn herewith since it causes problems to the applicant and to the Staff/officers of this Department besides causing security threat since such a photo can be replaced by any one at any time

Circular 12/2013 is hereby withdrawn

Sd/-
Transport Commissioner

To

All Deputy Transport Commissioners
All Regional Transport Officers
All Joint Regional Transport Officers

Approved for issue

Senior Deputy Transport Commissioner
(Taxation)

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